

## Minutes of the Business Meeting held on 7<sup>th</sup> October 2020 at Swinton Sports Hall

### Present

Jonathan Piercy (Acting Chairman), Gail Cook (Clerk), Bruce Watson, Steve Waterworth and Peter Galtry,

### Apologies

John Lund (Chairman), John Horsman, Keith & Pat Maddox and Peter Clarke

### **20.1 Minutes of the previous Meeting**

The minutes of the meeting held on 16<sup>th</sup> October 2019 were approved and signed as a true record.

### **20.1 Financial Matters**

- (a) To receive and approve the internal audit and annual return for the year 2019/20
- (b) To receive and approve current financial statement
- (c) To note and approve payments:-

• Three Parish Cemetery (Grass Cutting) Cheque No: 100348	£150.00
• Autela (Payroll) Cheque No: 100349	£ 45.17
• J E Clifford (Grass Cutting) Cheque No: 100350	£126.00
• Clerk (Salary) Cheque No: 100351	£260.00
• HMRC (Tax 2 <sup>nd</sup> Payment) Cheque No: 100352	£ 65.00
• J E Clifford & Sons (Grass Cutting) Cheque No: 100353	£126.00

- (d) 2020/21 Precept  
It was agreed to increase the precept from £3,000 to £3,075

#### RESOLVED

- (a) That the internal auditor report and annual return for 2019/2020 be approved
- (b) That six accounts be approved for payment

### **20.3 Parish Issues**

- **Street Lights**

Column no 6 has been reported for repair, the contractors attended the asset who have deemed it irreparable. It is an old obsolete lantern has a sub-standard junction box. The complete unit needs to be replaced with a 15w LED lantern and new junction box. The estimate is £715 + vat which includes the fees that NPG will charge NYCC for the transfer of their overhead supply cables to the new unit.

It was **agreed** to instruct NYCC to carry out the repair as soon as possible.

- **Highways & Pot Holes**

Please continue to inform the Clerk of any problem pot holes using the contact details below.

- **Village Maintenance & Planting**

Clerk to speak to Lund's with regard to the possibility of repairing the village sign.

Thank you to Steve Waterman and Bruce Watson for offering to carry out maintenance on the millennium bench at the top of Beedycroft Lane and the Verity seat on the footpath between Broughton Lane and Close Farm, Swinton.

- **Public Right of Way**

Clerk to report the gate which requires repair/renewal west of the Plantation on Broughton Lane. Steve Waterman to send Clerk photos of the gate and location details.

- **Grass Cutting Contract**

Due to the retirement of Clifford's of Slingsby, the village requires a new grass cutting contractor. The Clerk has shown four contractors around the village and explained the cutting requirements. Only one contractor has supplied a quote.

It was **agreed** to instruct Steve's Gardening Services to carry out the grass cutting contract for 2021-22.

- **Village Website**

Thank you to Claire Piercy for kindly maintaining the village website.

#### **20.4 Vice Chairman's Closing Remarks**

Thank you to the Clerk for all her hard work and all who attended the meeting tonight and for their efforts in keeping the village clean and tidy.

It was noted that due to the new government regulations with regard to Covid-19, it has not been necessary for Parish Meetings to hold an annual meeting this year, therefore, the current Chair, Vice Chair, Clerk and Internal Auditor will remain in position until the next Annual Meeting which will be held in May 2021.

#### **20.5 Any Other Business**

We agreed that our next meeting would be held in May 2021, 7.30pm at Swinton Sports Hall. Date to be advised.

Gail Cook  
Clerk