

**Minutes of the Business Meeting held on 15<sup>th</sup> May 2024**  
**at Swinton Sports Hall**

**Present**

Jonathan Piercy (Chairman), Gail Cook (Clerk), Bruce Watson, Keith Williams, John Lund (Vice Chairman) and John Horsman

**Apologies**

Keith Maddox, Malcolm Barnard, Glen Stott, Steve Waterworth, Barry & Valerie Purkiss, Thomas and William Lund

**24.1 Minutes of the previous Meeting**

The minutes of the meeting held on 18<sup>th</sup> October 2023 were approved and signed as a true record.

**24.2 Financial Matters**

- (a) To receive and approve the internal audit and annual return for the year 2023/24
- (b) To receive and approve current financial statement
- (c) To note and approve payments:-
- (d) Bank Mandate – additional signatories
- (e) Payroll Services
- (f) Financial Investments

• Steve's Garden Services (Grass Cutting) Cheque No: 100403	£1180.00
• Autela Payroll Services (Qtr 4) Cheque No: 100404	£69.10
• Zurich (Insurance) Cheque No: 100402	£84.00
• Clerk (Salary) Cheque No: 100405	£260.00
• HMRC (Tax) Cheque No: 100406	£65.00

**RESOLVED**

- (a) **That the internal auditor report and annual return for 2023/2024 be approved**
- (b) **That the current financial position is noted**
- (c) **That five accounts be approved for payment**
- (d) **That the Clerk contact YLCA with regard to potential investment options**

**24.3 Parish Issues**

• **Street Lights**

Clerk to contact NYC Street Lighting with regard to Column no 5 which has still not been repaired.

The Clerk received a request from a resident of Manor Park to reduce the brightness of the street light outside their house. It was **agreed** that the Clerk contact NYC to obtain options to alleviate the light pollution – Lamp column 9 42watt mercury bulb.

• **Highways Issues**

The road repairs Moor Lane will be carried out later in the year, therefore, the signs have been removed until nearer the time.

Please continue to report pot holes to the Clerk.

- **Village Maintenance**  
Clerk to report to Cundalls, the nettles on the left hand side of Moor Lane which need cutting back from the path.  
  
Clerk to report the state of the verges to BT following their recent remedial works.
- **Public Right of Way**  
Nothing to report
- **Village Website**  
Thank you to Claire Piercy for maintaining the village website
- **Grass Cutting**  
Unfortunately, some of the daffodils were cut down early, the grass cutter has been made aware and this will not happen in future.

**24.4 Village Defibrillator**

Thank you to the villager who kindly offered to check the defibrillator on a weekly basis. If the defibrillator is used and any items need replacing, please email: [broughton.parish@gmail.com](mailto:broughton.parish@gmail.com).

**24.5 Amalgamation of Annual & Business Meeting 2025**

It was **agreed** to put the Standing Orders as an agenda item on every Business Meeting. Clerk to include the amalgamation of the annual and business meeting on the October agenda.

**24.6 Chairman's Closing Remarks**

The Chair thanked all who attended the meeting tonight and for their efforts in keeping the village clean and tidy.

**24.7 Any Other Business**

Clerk to contact NYC requesting that the recycling collection be carried out after 7am.

**24.8 Date of Next Meeting**

We agreed that our next meeting would be held on Wednesday 16<sup>th</sup> October 2024, 7.30pm at Swinton Sports Hall.

Gail Cook  
Clerk